

Republic of the Philippines Cordillera Administrative Region Province of Kalinga City of Tabuk

OFFICE OF THE CITY MAYOR

| Village. | 4 1 | | |
|----------------|---------------------|------|--|
| (Kirchalle | (L) | test | |
| BULL MANAGE | MEMORANDUM ORDER No | IV | |
| ATT TO SEE SEE | | | |

TO:

All Chief of Offices

This LGU

FROM:

DARWIN C. ESTRAÑERO

SUBJECT: Temporary surrender of government issued vehicles

DATE: March 18, 2020

To address the issues of lack of service vehicles to be used for monitoring of checkpoints and other COVID 19 related issues in the City, all service vehicles issued to employees are hereby ordered to be surrendered at the City Hall.

Further, the designated driver of each office is also mandated to be always available in case a driver is needed.

For your strict compliance.

DARWIN C. ESTRANERO